

Achieve Success with JustGiving® from Blackbaud®

JustGiving Project Prep Checklist

We are excited to be partnered with you on your JustGiving from Blackbaud project! We have developed a best practice checklist to help ensure your team is ready to begin your implementation project. Please work through the action items below to prepare for your project.



Create a Blackbaud ID

Each JustGiving user will need a Blackbaud ID (BBID) to access Blackbaud.com, Blackbaud University, and Customer Support. Your initial organization administrator will receive an email invitation prompting them to accept their BBID. They can then [invite other admins](#) or [invite other users](#).



Accept your JustGiving invitation

You or your onboarding contact will receive an email invitation to complete the setup of your JustGiving from Blackbaud account. If you are unable to locate your invitation, check your Spam folder. If you need any assistance or need a new invitation email, please reach out to [support](#).

[Follow along in this blog post.](#)



Schedule Time with your Consultant

Our Professional Services team will reach out to you within 48 hours after you have completed your initial account set up to schedule your 1-1 Campaign Deployment session. We ask that you review the [Anatomy of a Campaign Page and checklist](#) which will help you assemble the information and assets you'll need on hand as we create your first campaign.

For more information about your 1-1 Campaign Deployment, [check out this blog post](#).



Set up your Payment Processor

Simply put, a payment processor safely moves money from your donor's bank account to you. In most cases, setting up the payment processor is a one-time thing, completed at the time of account setup. Blackbaud Merchant Services (BBMS) makes payment processing simple, secure, and affordable.

Organizations in the United States can also use a third-party that disburses donations to your organization via a the Blackbaud Giving Fund, a public charity and donor advised fund (DAF) and a partner of Blackbaud. [Read more here about Payment Processing Options on JustGiving.](#)



Review Integration Resources (if applicable)

JustGiving can integrate with Blackbaud Raiser's Edge NXT and Blackbaud eTapestry. If you have one of these solutions, we suggest these valuable webinars:

- [What to Expect when Integrating JustGiving with Raiser's Edge NXT](#)
- [Jump-Start Your Success: JustGiving Integration in eTapestry](#)